

**MSC Partner Libraries Meeting  
March 20, 2012**

**Roll Call:**

Bitterroot Public Library – Hamilton	Trista
Drummond School-Community Library	Jodi
Flathead County Library & Branches	Kim Crowley and Patti
Glendive Public Library	Dawn
Hearst Free Library – Anaconda	Mitch
Lincoln County Libraries	Rick - Absent
Miles Community College Library	Ann
Miles City Public Library	Michelle
Mineral County Public Library	Guna - Absent
Missoula Public Library & Branches	Elizabeth & Honore & Annie
North Valley Public Library – Stevensville	Desiree
North Lake County Library District	Marilyn - Absent
Rosebud County Library & Branch	Mary Kay
Whitefish Community Library	Joey

**Multiple Cards:**

- Joey introduced the concern about patrons who are blocked in one library requesting library cards from a Partner library to avoid paying fees. Kim suggested that the issue of looking at records of a patron belonging to another library is a separate issue but multiple cards is the issue that should be discussed at our Face to Face meeting in May. Honore agreed and added that the commission has been approached with this problem too but there is no money to help with a project like this.
- Melody mentioned that the library policy and the policy of the library's funding agency must match. For example, you can't block a patron from getting a card because you see that they are blocked in a Partner library if your in-house and funding agency policy allows cards without residency boundaries.
- Honore mentioned that it is a good time for all boards to review these policies.
- Dawn asked that all Partner libraries discuss this issue with staff and bring ideas to the meeting in May.

**Critelli Courier**

- Honore updated the group on the courier. She reported that Liz is working on a Partner's Contract (separate from Butte) and there will be an addendum sent by email to sign. The cost is \$20 for up to 5 crates and \$3 for each additional crate. There is no weight limit. Email Honore with your questions. She further explained that for libraries such as Bitterroot and North Valley, where costs are \$7.50, will continue to use their current courier for those items but will use the Critelli service for crates that are sent on the bus. Additionally, Honore explained that libraries with ILLs for Butte, Great Falls, and Lewis & Clark may send items clearly marked in the crates to be sorted at Missoula Public Library. Similarly for libraries with items that do not fill a crate.

**Mentor List**

- Ken asked about the Mentor List. Dawn explained that she remembered that we had decided not to draw up a list but rather to work with cataloging experts who are geographically closest.
- Ken will update the Partner's web page to include the two documents that Dawn sent out today. [How to Join Partners and Partner Membership Preparation Plan]

**Paying for Partner Items**

- Honore reminded librarians to review the SOP regarding collection of payment for a lost or damaged item. Do not collect items in lieu of payment for other libraries. Please collect the money – it remains in your library – use it to purchase another item. If a patron brings in a replacement item in addition to payment, you may also keep the item and catalog it for your collection. Be sure to let the owning library know that the item has been lost or destroyed so they may choose to replace it or delete it. Melody reminded us that some smaller libraries accept replacement copies so please check with each other first.

**Partner's Meeting Dates**

- Marilyn, who was unable to attend today's meeting, asked Dawn to thank the group for being willing to change the meeting dates. (It will accommodate her schedule much better though she was unable to attend today's meeting for PLA).

**Ken's Notes and Reminders:**

- Facebook app is available! Email Ken.
- Use the Guest account to look at RFP vendors until March 26
- Spring MSC Membership Meeting: May 3-4 in Lewistown
  - MTLibrary2Go meeting will be first followed by Partners

**Reminder**

- Partner libraries discuss this issue of Multiple Cards with staff and bring ideas to the meeting in May.